



PHYSICAL EVALUATION BRANCH (ADM-1) QUARTERLY NEWSLETTER

ADM-1's Special points of interest:

- Remember to include current range of motion measurements for joint injuries
- Remember to include rationale if an MEB is only signed by one medical officer
- Remember to address line of duty/misconduct questions
- We are currently working on reviews to the PDES Manual
- We are currently processing 113 medical boards in various stages in ADM-1

STAFFING CHANGES:

- CDR Hofman departed on 20 June/CAPT Kranking is due to report on 7 July
- CAPT Hall is departing on 21 July/LCDR Hariadi is due to report on 14 July
- CDR Duignan will depart on 18 August/CDR Bruce is due to report on 11 August
- PO Powell departed on 20 June/PO Spraul is due to report on 30 June



MEDICAL BOARD ADMINISTRATIVE HOLDS ADVERSELY AFFECTING PROCESSING TIMES

During the past six months, adm-1 has experienced an increase in administrative holds for Medical Evaluation Boards (MEB). The administrative hold period can adversely affect an already time-sensitive process. In some instances, Clinics and Commands do not send the requested documents, requiring adm-1 to return the entire medical board package. Adm-1 cannot rate a disabled member without current medical documentation and requests Clinics and Commands to consider the following:



PHOTOGRAPH BY PA2 BOBBY NASH

- For joint injuries, ensure the MEB contains complete range of motion measurements using a goniometer as per DeLuca guidance.
- Double-check the CG Form 5684 Medical Board Cover sheet for completeness, paying special attention to include missing EPTE codes and a second Medical Officer signature (please note "not available" if only one Medical Officer is stationed at the clinic).
- Review Command Endorsements to ensure they fully describe the member's duties; a sample endorsement is included in the Physical Disability Evaluation System (PDES) Manual, COMDTINST M1850.2D at 3.I.7.
- Ensure Command Endorsements address line of duty determinations as specified in the PDES Manual COMDTINST M1850.2D, 3.I.11.
- Include all relevant current specialty examinations.
- Please note that since medical information can become quickly outdated, adm-1 will return the medical boards if we do not receive revised documents within a reasonable timeframe. This timeframe is determined on a case-by-case basis, considering the complexity of the case, the items missing, and other factors.

IMPORTANT UPDATE CONCERNING LAW MANAGER

Due to the cost of issuing passwords, we are now providing access to clinic personnel only. Adm-1 is working with our IT staff to develop a generally accessible tracking system available through CG Central or another CG-approved IT system, while simultaneously protecting health information and other personally identifiable information (PII). We envision a program that

allows members to stay current with the progress of their medical boards. In the meantime, please notify members that they will need to contact your clinic or the adm-1 ombudsman, CWO Darin Schneider, (202) 493-1733 for real-time updates.